

Learning Designer

- Work with a diverse range of stakeholders domestically and globally
- Work in an organisation that values contemporary learning and teaching practices
- The opportunity to learn and share insights with a global community of learners

A permanent full-time position providing project management of designing learning experiences – Sydney or Melbourne based

About the role

The Learning Designer focuses on managing projects, designing learning experiences using the latest pedagogical and technological models and theories and implementing initiatives related to the enhancement of teaching, learning and the student experience.

The person we seek will ideally have the following:

- Demonstrated experience in teaching in the tertiary sector
- Demonstrated leadership of teachers/facilitators
- Substantial experience using educational technologies
- Postgraduate qualified in Adult Education, Education Technology or related discipline

What we can offer you:

- Flexible work arrangements
- First class modern facilities
- Career progression and development pathways
- Collegial and collaborative environment with a commitment to education
- Mobility within the business and global locations
- Health & Wellbeing packages which includes free counselling for employees and family, discounted gym membership, movie tickets, discounts on travel, accommodation and insurance
- Salary packaging and novated leasing

About Us

For over 25 years, we've prepared students around the world to be study-ready, work-ready and world-ready. As pioneers in the university pathway sector, we have more than 30 trusted partnerships with ambitious, forward-thinking universities around the world.

Through our unparalleled global reach across 24 countries, we help our partners achieve their goals of a stronger, more diverse student population, improved academic outcomes, superior student experiences, enhanced global profile and sustainable revenue.

Our Australasian university partners include Curtin University, Deakin University, Edith Cowan University, University of South Australia, University of Adelaide, La Trobe University, Western Sydney University, Griffith University, University of Newcastle, University of Canterbury and the University of Canberra.

Diversity and Inclusion

Navitas promotes and embraces an inclusive and diversified workforce. We believe equality, flexibility and diversity in the workplace will deliver a rich and collaborative environment for our employees, students and clients.

We encourage applications from candidates with disabilities, of all ages and genders, Aboriginal and Torres Strait Islanders and diverse community groups.

How to apply

Please apply online by submitting a resume and a statement addressing the selection criteria. For further information, please contact Christina Del Medico on +61 2 9964 6337 or, Christina.delmedico@navitas.com

Applications close on Friday, 03/05/2019 at 5pm. Applications received after the close date may be considered pending the recruitment process.

Extra information

For full description of the role and other opportunities, please visit <https://www.navitas.com/careers>

Successful candidates will require full working rights in Australia.

By submitting your application, you acknowledge and agree to Navitas' Privacy policy. Further information can be found at [navitas.com/careers](https://www.navitas.com/careers)

Position Description

1. Title: Learning Designer

2. Reporting Line Manager and Division

Division:	University Partnerships Australasia
Reports to:	Team Lead, Learning Design
Drafted by:	Christine Del Medico

3. Overview and Objectives of the Position:

The Learning Designer works within Learning and Teaching Services with a focus on managing projects, designing learning experiences using the latest pedagogical and technological models and theories and implementing initiatives related to the enhancement of teaching, learning and the student experience.

The Learning Designer will work individually, as well as within a team environment, collaborating with Learning and Teaching Services to develop sustainable, scalable, accessible and high quality products that could include professional development programs, learning resources, and app design and development for a range of disciplines. The learning design process should incorporate evidence-based learning design principles that are consistent with Navitas' philosophies. The role will seek to enable our colleges to drive learning transformation, build professional development programs and work on innovation projects as part of a collaborative team. Our learning designer will understand new learning technologies and support the transformation towards enhancing resource design practices, professional development programs and increase the uptake of appropriate technology enhanced teaching practice to improve the student learning experience.

4. Key Relationships:

- i. Teaching and learning and academic leaders across Navitas
 - ii. Teaching and professional staff in multiple academic departments across a range of disciplines
 - iii. Team members within Learning and Teaching Services.
-

5. Selection Criteria and Qualifications

Essential:

- Post-graduate degree or equivalent in education, adult learning or equivalent qualification and /or experience
- Demonstrated knowledge of and experience in the coordinate and/or participation in large scale education projects
- Educational design experience with online and blended delivery models
- Evidence of experience in professional development, teaching, tutoring, conducting workshops and giving presentations
- Broad understanding of, and hands-on experience with, a range of learning technologies

- Excellent verbal, written and interpersonal skills including high standards in report writing, presentation, group facilitation and interviewing skills
- Demonstrate a high degree of customer service for both internal and external clients
- Represent Navitas on online learning and blended learning to external bodies
- Ability to influence and communicate effectively with senior managers and academics
- Well-developed organisational skills and demonstrated ability to set priorities and meet deadlines

Desirable:

- Demonstrated effectiveness in designing and facilitating academic/teacher professional development initiatives in a tertiary education setting
 - Experience working in a global and multicultural education environment
 - Knowledge of undergraduate and/or foundation studies programs at university level.
-

6. Key Result Areas:

Navitas educational products including professional development programs and courses are revitalised and updated to reflect innovative and contemporary practice, through:

- Conducting research into innovative learning technologies, systems and approaches
- Understanding how to contribute to the creation of education models, assessment strategies and being able to complete a storyboard that embeds best practice in learning design using contemporary education technologies and appropriate pedagogical approaches
- Collaborating on course design to include the effective use of technologies to enhance student learning and outcomes to resource design and development groups, academic units and individual staff
- Designing, developing and evaluating resources and PD programs for continuous improvement for online and blended learning environments

Navitas learning and teaching initiatives are underpinned by innovative learning design and effective project management processes, through:

- Scoping, planning, implementing, evaluating and reporting on projects, pilots and innovation initiatives
- Using best practice approaches to pedagogy to inform educational design work
- Developing and maintaining positive working relationships with key stakeholders and sponsors of change
- Delivering projects within quality, deadline and budget parameters

Navitas academic teaching staff are guided in the integration of technologies and tools, aligned with the new learning and teaching frameworks, through:

- Working with the learning innovations team to identify appropriate innovative technologies to guide and support teachers to explore opportunities
- Supporting Colleges through the learning transformation project framework and providing guidance around the learning transformation framework
- Providing guidance to curriculum development groups, academic units and individual staff on designing and building LMS sites to support and enhance blended delivery
- Providing guidelines, templates, support and recommendations to staff on strategies for ongoing quality enhancement technology systems and tools

Navitas educational products and curriculum reflect scholarship and contemporary practice, through:

- Conducting research and analysis to assist with scoping, planning and implementing learning and teaching innovation projects in line with strategic priorities of L&T and business units
- Providing accurate and timely analyses and reports on activities
- Actively engaging in the scholarship of T&L through applied research, presentation and/or publication
- Providing teaching staff with opportunities to disseminate their T&L practice

Position Description

1. Title: Learning Designer

2. Reporting Line Manager and Division

Division:	University Partnerships Australasia
Reports to:	Team Lead, Learning Design
Drafted by:	Christine Del Medico

3. Overview and Objectives of the Position:

The Learning Designer works within Learning and Teaching Services with a focus on managing projects, designing learning experiences using the latest pedagogical and technological models and theories and implementing initiatives related to the enhancement of teaching, learning and the student experience.

The Learning Designer will work individually, as well as within a team environment, collaborating with Learning and Teaching Services to develop sustainable, scalable, accessible and high quality products that could include professional development programs, learning resources, and app design and development for a range of disciplines. The learning design process should incorporate evidence-based learning design principles that are consistent with Navitas' philosophies. The role will seek to enable our colleges to drive learning transformation, build professional development programs and work on innovation projects as part of a collaborative team. Our learning designer will understand new learning technologies and support the transformation towards enhancing resource design practices, professional development programs and increase the uptake of appropriate technology enhanced teaching practice to improve the student learning experience.

4. Key Relationships:

- i. Teaching and learning and academic leaders across Navitas
 - ii. Teaching and professional staff in multiple academic departments across a range of disciplines
 - iii. Team members within Learning and Teaching Services.
-

5. Selection Criteria and Qualifications

Essential:

- Post-graduate degree or equivalent in education, adult learning or equivalent qualification and /or experience
- Demonstrated knowledge of and experience in the coordinate and/or participation in large scale education projects
- Educational design experience with online and blended delivery models
- Evidence of experience in professional development, teaching, tutoring, conducting workshops and giving presentations
- Broad understanding of, and hands-on experience with, a range of learning technologies

- Excellent verbal, written and interpersonal skills including high standards in report writing, presentation, group facilitation and interviewing skills
- Demonstrate a high degree of customer service for both internal and external clients
- Represent Navitas on online learning and blended learning to external bodies
- Ability to influence and communicate effectively with senior managers and academics
- Well-developed organisational skills and demonstrated ability to set priorities and meet deadlines

Desirable:

- Demonstrated effectiveness in designing and facilitating academic/teacher professional development initiatives in a tertiary education setting
 - Experience working in a global and multicultural education environment
 - Knowledge of undergraduate and/or foundation studies programs at university level.
-

6. Key Result Areas:

Navitas educational products including professional development programs and courses are revitalised and updated to reflect innovative and contemporary practice, through:

- Conducting research into innovative learning technologies, systems and approaches
- Understanding how to contribute to the creation of education models, assessment strategies and being able to complete a storyboard that embeds best practice in learning design using contemporary education technologies and appropriate pedagogical approaches
- Collaborating on course design to include the effective use of technologies to enhance student learning and outcomes to resource design and development groups, academic units and individual staff
- Designing, developing and evaluating resources and PD programs for continuous improvement for online and blended learning environments

Navitas learning and teaching initiatives are underpinned by innovative learning design and effective project management processes, through:

- Scoping, planning, implementing, evaluating and reporting on projects, pilots and innovation initiatives
- Using best practice approaches to pedagogy to inform educational design work
- Developing and maintaining positive working relationships with key stakeholders and sponsors of change
- Delivering projects within quality, deadline and budget parameters

Navitas academic teaching staff are guided in the integration of technologies and tools, aligned with the new learning and teaching frameworks, through:

- Working with the learning innovations team to identify appropriate innovative technologies to guide and support teachers to explore opportunities
- Supporting Colleges through the learning transformation project framework and providing guidance around the learning transformation framework
- Providing guidance to curriculum development groups, academic units and individual staff on designing and building LMS sites to support and enhance blended delivery
- Providing guidelines, templates, support and recommendations to staff on strategies for ongoing quality enhancement technology systems and tools

Navitas educational products and curriculum reflect scholarship and contemporary practice, through:

- Conducting research and analysis to assist with scoping, planning and implementing learning and teaching innovation projects in line with strategic priorities of L&T and business units
- Providing accurate and timely analyses and reports on activities
- Actively engaging in the scholarship of T&L through applied research, presentation and/or publication
- Providing teaching staff with opportunities to disseminate their T&L practice