Campus Academic Manager

- Academic leadership at a leading self-accrediting, innovative college
- Implementing and enhancing best-practice learning and teaching
- Student-Centred organisation

ACAP is seeking an experienced academic leader for the role of Campus Academic Manager at its Melbourne campus. The successful applicant will have experience and expertise in leading multi-disciplinary teams, assuring quality learning and teaching across a range of tertiary education units and courses, and managing campus stakeholder and institutional relationships. Working with the Dean and other colleagues, the CAM role is a leading member of the ACAP academic management team.

The ideal candidate will have:

- Demonstrable leadership and teaching experience in tertiary education
- Relevant postgraduate qualification
- An ability to lead and manage a team of educators to achieve exceptional student experience.
- Excellent scholarly expertise
- Superior analytic and problem-solving skills
- An ability to build relationships at all levels of the campus community
- A student and service focus
- An understanding of diversity in the workplace; and
- An understanding of WH&S, Anti-Discrimination, Sexual Harassment, Access and Equity, Privacy legislation, EEO principles and practices and other relevant legislation.

What we can do for you:

- Study assistance up to 100% reimbursement (subject to conditions)
- Melbourne CBD campus
- Career progression and development pathways
- Collegial and collaborative environment with the aim of academic excellence
- Health & Wellbeing packages which includes free counselling for employees and family, discounted gym membership, movie tickets, discounts on travel, accommodation and insurance
- Salary packaging and novated leasing
About us:
We are ACAP, the Australian College of Applied Psychology. We’re a tertiary education institute that specialises in psychology, counselling, social work and criminology and part of the Navitas Group.

35 years ago we opened our doors and sought to provide aspiring practitioners a modern approach to understanding the human mind and behaviour, through applied learning. This approach to teaching is what makes us different. It’s why curious minds choose to learn and develop their skills with us. ACAP is proud to hold Self Accrediting Authority with TEQSA, the body that governs higher education quality in Australia.

We were the first non-university higher education provider to offer a range of qualifications recognised by the Australian Psychological Accreditation Council (APAC). Our range of courses are also recognised by The Psychotherapy and Counselling Federation of Australia (PACFA), The International Coach Federation (ICF) and the Australian Association of Social Workers (AASW). Our smaller classes and flexible studying options support our students to successful course and career outcomes. Visit acap.edu.au.

Diversity and Inclusion:
Navitas promotes and embraces an inclusive and diversified workforce. We believe equality, flexibility and diversity in the workplace will deliver a rich and collaborative environment for our employees, students and clients.

We encourage applications from candidates with disabilities, of all ages and genders, Aboriginal and Torres Strait Islanders and diverse community groups.

Successful candidates will require full working rights in Australia and to undergo a criminal records check & working with children check.

Applications must be received by 5 February 2019. To apply, please email your resume and cover letter to Raffaele Marcellino, Acting Melbourne Campus Manager at ACAP on Raffaele.Marcellino@navitas.com

For a full position description, please visit www.navitas.com/careers

To learn more about the commitment Navitas has to learning, teaching and scholarship, please visit our website: http://learningandteaching-navitas.com/

By submitting your application, you acknowledge and agree to Navitas’ Privacy policy. Further information can be found at navitas.com/careers